

Appendix-III

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From

Financial Commissioner and Principal Secretary to
Govt. Haryana,
Technical Education Department

No. 605/08
*D. 03/11/08
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To

The Director,
Technical Education Haryana,
Bays No. 7-12, Sector-4,
Panchkula

Memo.No. 38/14/208-4TE
Dated, Chandigarh the:

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Subject:- Restructuring of Govt. Aided Polytechnics under the Department of
Technical Education namely i) C.R.Polytechnic Rohtak ii) V.T.I.Rohtak
iii) S.J.P.Damla .

As per proposal sent by you vide single file Note No. 582-DTE /24.4.2008, Govt.
has accorded sanction for restructuring of Govt. Aided Polytechnics under the Department of
Technical Education namely i) C.R.Polytechnic Rohtak ii) V.T.I.Rohtak iii) S.J.P.Damla as per
detail given below:-

Name of Polytechnic	Existing enrolment in aided courses	Proposed enrolment in aided courses after restructuring	Teaching posts		Technical Supporting & Non Teaching posts	
			Existing posts	Proposed	Existing posts	Proposed
SJP Damla	540	720	35	35	55	44
C.R.Poly.Rohtak	1080	1140	57	57	76	65
VTI Rohtak	900	1260	56	58	83	94
Total	2520	3120	148	150	214	173

The above sanction is subject to the following conditions:-

1. The expenditure will be made within the sanctioned budget provision.
2. The expenditure will be made only on the approved sanctioned aided posts by Finance Department.
3. The dying cadre posts will be treated as abolished from that date as soon as these posts are vacated.
4. The work is to be carried out with the 323 posts (150+173) by the three aided institutions and no new posts will be created within next 5 years.
5. The vacant posts will be filled up by adopting proper procedure as per rules/instructions through approved source and before filling the same formal approval will have to be obtained from the Administrative Department. Proper procedure will have to be adopted for filling the posts.
6. The policy issued by the Chief Secretary with regard to the out sourcing will be adopted.

This sanction is being issued with the concurrence of F.D. vide their U.O.No. 78/51/07-3 FD-II-11/2281-3048 dated 29.9.2008.

The restructuring plan for three Govt. Aided Polytechnics (Pages 1 to 17) duly approved by F.D. is enclosed herewith in original.

Superintendent Technical Education,
For Financial Commissioner and Principal Secretary
to Govt. Haryana, Technical Education Department

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Endst.No. 28/11/2008 - 474 /Dated: 27-10-08

A copy is forwarded to the following for information and necessary action:

1. Accountant General (Audit), Haryana, Chandigarh
2. Accountant General (Accounts) Haryana, Chandigarh
3. PS./CTE
4. Principal, Seth Jai Parkash Polytechnic, Damla
5. Principal, Vaish Technical Institute, Rohtak
6. Principal, Chhotu Ram Polytechnic, Rohtak

Further consequent upon the abolition of the post of HOD LRUC at C Polytechnic, Rohtak, as per restructuring plan, it has been decided that Sh. S.S.Dagar, H LRUC be adjusted as Training and Placement Officer from 1.4.2009 after the retirement present incumbent Sh. Harbhajan Singh and salary of Sh. S.S.Dagar till that time will drawn against the post of Head of Department Plastic Technology.

[Signature]
Superintendent Technical Education,
For Financial Commissioner and Principal Secretary
to Govt. Haryana, Technical Education Department

A copy is forwarded to Financial Commissioner & Principal Secretary to Government Haryana, Finance Department for information with reference to his U.O. No. 78/61/07-3 FD-II-11/2281-3048 dated 29.9.2008.

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Superintendent Technical Education,
For Financial Commissioner and Principal Secretary
to Govt. Haryana, Technical Education Department

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RESTRUCTURING PLAN
OF
DEPARTMENT OF TECHNICAL EDUCATION HARYANA
FOR
GOVERNMENT AIDED POLYTECHNICS

1. SETH JAI PARKASH POLYTECHNIC, DAMLA
2. CHHOTU RAM POLYTECHNIC, ROHTAK
3. VAISH TECHNICAL INSTITUTE, ROHTAK

Pages 1 to 17 ^{19/11/25}

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PROPOSALS FOR THE APPROVAL BY THE GOVERNMENT

- (i) The restructuring plan for Seth Jai Prakash Polytechnic, Damla, Vaish Technical Institute, Rohtak and Chhotu Ram Polytechnic, Rohtak are placed at Flag 'A', 'B', 'C' respectively.
- (ii) The summary of restructuring is as follows:

Name of Polytechnic	Existing enrolment in aided courses	Proposed enrolment in aided courses after restructuring	Teaching posts		Technical supporting & Non Teaching posts	
			Existing posts	Proposed	Existing	Proposed
SJP Damla	540	720	35	35	55	44
C.R.Poly.Rohtak	1080	1140	57	57	76	65
VTI Rohtak	900	1260	56	58	83	64

(iii) Highlights of the restructuring

- a. The proposed increase in intake has been decided by following the norms of one teacher to 20 students. The teacher includes Principals, Head of Departments, TPO, Senior Lecturer, Lecturer, Workshop Superintendent & Foreman Instructor. The course wise intake is detailed as under:-

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Chhotu Ram Polytechnic Rohtak			
Sr.No.	Name of Branch	Existing intake	Proposed intake
1.	Civil Engg.	60	60
2.	Electrical Engg.	60	80
3.	Mechanical Engg.	60	60
4.	Electronics Engg.	60	60
5.	Computer Engg.	60	60
6.	Plastic Engg.	360	380
	Total		

Total Proposed faculty positions = 57
 Total capacity as per AICTE Norms = 1140
 Total intake capacity per year = $1140/3 = 380$

Vaish Technical Institute, Rohtak			
Sr.No.	Name of Branch	Existing intake	Proposed intake
1.	Civil Engg.	60	60
2.	Electrical Engg.	40	60
3.	Mechanical Engg.	40	60
4.	Electronics Engg.	40	60
5.	Auto Engg.	40	60
6.	OMCA	40	60
7.	LIS	300	420
	Total		

Total Proposed faculty positions = 64
 Total capacity as per AICTE Norms = 1280
 Total intake capacity per year = $1280/3 = 426$ say 420

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SJP Damla			
Sr.No.	Name of Branch	Existing intake	Proposed intake
1.	Chemical Engg.	60	80
2.	Electronics Engg.	60	80
3.	Computer Engg.	60	80
	Total	180	240

Total Proposed faculty positions = 35
 Total capacity as per AICTE Norms = 720
 Total intake capacity per year = 720/3=240

- b. All the posts of Lab Attendant have been abolished and posts of Lab Instructors have been proposed to be created which will be part of teaching force.
- c. Incumbents of Peon, Library Attendant, Sweeper, Water Carrier, Mali, Chowkidar will be redesignated as Attendant/Peon as pay scale for these category of posts are same.
- d. The post of clerk cum typist/ Storekeeper /Record Restorer have been redesignated as Clerk Cum Data Entry Operator with change in qualification for new entrants.
- e. The work of security, horticulture and sweeping have been proposed to be outsourced as per latest instructions of Chief Secretary and all the existing incumbents are to be adjusted against vacant posts of Attendant/Peon if available. The post shall be treated as dying cadre and personal to incumbent.
- f. The Accountant/Assistant have been designated as Assistant cum Accountant.

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- e. One post of Junior Programmer, Electrician, Section Officer and Two posts of Driver have been proposed in all the three Polytechnics.
- h. One post of Workshop Superintendent and TPO each have been proposed in all the three Polytechnics.
- i. The post of Compounder has been proposed to be abolished.
- j. The post of DPE/PJI has been redesignated as PTI and post of HOD LRUC has been proposed to be abolished and personal to incumbent.

- k. The existing occupant of post of Librarian are redesignated as Jr. Librarian in their own pay scale.
- l. The post of Lab Technician/Instrument Repairer /Draftsman/Motor Mechanic cum Driver are proposed to be abolished and proportionately the number of Workshop Instructors have been increased.

(ii) No present incumbent shall be retrenched on account of restructuring. All the post marked as abolished shall be personal to incumbent or the incumbent shall be adjusted in analogous post of similar kind wherever vacancy is available.

(iv) For teaching staff in subjects, wherever the teaching load is half or less than half as per the norms of the AJCTE (18 contact hours per week) and the station is such that the visiting faculty is easily available. It is proposed that a provision of Visiting Faculty can be made on hourly basis at the rate as stated below:

Sr. No.	Hours	Rate (in Rs.)
	1 hour	For Lecturers Rs. 250 per hour subject to maximum of Rs. 10000 per month. For Workshop Instructor Rs. 125/- per hour subject to maximum of Rs. 6000/- per month. Or as approved by Govt. from time to time

- (v) For the post of Chowkidar, Mali cum Beldar and Sweeper which are proposed to be dying cadre posts, the process of contracting out these service is to be initiated as per notification of CS.

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- (vii) In case of proposed posts, no ban on recruitment shall be applicable at any point of time.
- (viii) The respective BOG of the Aided Polytechnic be allowed to fill up all vacant posts as per the norms in this regard by following proper procedure.

Statement showing the actual expenditure, existing estimated expenditure on sanctioned posts and expenditure on proposed posts (pay + DP+DA@47%) in respect of three Aided Polytechnics.

(Rs. In Lacs)

Sr. No.	Name of Institute	Actual expenditure on salary during the year 2007-2008	Annual expenditure on the basis of existing sanctioned posts (pay+DP+DA @ 47%)	Expenditure on proposed posts as per restructuring (pay+DP+DA @47%)
1.	2.	3.	4.	5.
1.	C.R. Polytechnic Rohtak	201.13	263.74	258.85
2.	Vaish Technical Institute Rohtak	221.37	259.72	262.95
3.	Seth Jai Parkash Poly. Darla	119.94	165.61	168.01
		542.44	689.07	689.81

Note: The expenditure in respect of the posts which are lying vacant has not been included in Column No.3. However the expenditure has been included in respect of these posts in column No.4.

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TECHNICAL EDUCATION DEPARTMENT HARYANA
Aided Polytechnics

Details of Financial Aspects of Rationalisation for all Posts (Category A to D)
Teaching Posts

Name of Polytechnic: Vaish Technical Institute, Rohlak

Sr. No.	Category	Post / Designation	Scale of pay	Existing Posts		Proposed Post as per Rationalisation				Remarks
				Number of Posts	Monthly Pay at Middle of Scale+DP+DA (47%)	Number of Post	Monthly Pay at Middle of Scale		Monthly Pay at Middle of Scale+DP+DA (47%)	
1	A	Principal	13500-17250+200 S.P.	1	33901.875	1	23062.5	10839.375	33901.875	
2	A	HOD Civil Engg.	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
3	A	HOD Electrical Engg.	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
4	A	HOD Mechanical Engg.	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
5	A	HOD Elix & Commn. Engg.	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
6	A	HOD Automobile Engg.	12000-16500	0	0	1	21375	10046.25	31421.25	
7	A	HOD Applied Science	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
8	A	Training & Placement Officer	12000-16500	1	31421.25	1	21375	10046.25	31421.25	
9	A	HOD LRUC	12000-16500	1	31421.25	0	0	0	0	0 Abolished person to the incumbent
10	A	Sr. Lect. Civil Engg.	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
11	A	Sr. Lect. Electrical Engg.	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
12	A	Sr. Lect. Mechanical Engg.	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
13	A	Sr. Lect. Elix & Commn. Engg.	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
14	A	Sr. Lect. Automobile Engg.	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
15	A	Sr. Lect. Applied Science	10000-13900	1	26349.75	1	17925	8424.75	26349.75	
16	B	Lect. Civil Engg.	8000-13500	6	142272.5	5	80625	37893.75	118518.75	

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Sr. No.	Category	Post / Designation	Scale of pay	Existing Posts		Proposed Post as per Rationalisation				Remarks
				Number of Posts	Monthly Pay at Middle of Scale+DP+DA (47%)	Number of Post	Monthly Pay at Middle of Scale		Monthly Pay at Middle of Scale+DP+DA (47%)	
17	B	Lect. Electrical Engg.	8000-13500	4	94815	5	80625	37893.75	118518.75	
18	S	Lect. Mechanical Engg.	8000-13500	5	118518.75	5	80625	37893.75	118518.75	
19	S	Lect. Elix. & Commn. Engg.	8000-13500	6	142222.5	5	80625	37893.75	118518.75	
20	S	Lect. Automobile Engg.	8000-13500	4	94815	5	80625	37893.75	118518.75	
21	S	Lect. Applied Science	8000-13500	4	94815	0	0	0	0	0 Abolished
22	B	Lect. Math	8000-13500	0	0	1	16125	7578.75	23703.75	
23	B	Lect. English	8000-13500	0	0	2	32250	15157.5	47407.5	
24	B	Lect. Physics	8000-13500	0	0	1	16125	7578.75	23703.75	
25	B	Lect. Chemistry	8000-13500	0	0	1	16125	7578.75	23703.75	
26	B	Lect. Commercial Practice	8000-13500	4	94815	0	0	0	0	
27	B	Lect. O.M. & Comp. App.	8000-13500	0	0	4	64500	30315	94815	
28	B	Lect. Lib. Science	8000-13500	3	71111.25	4	64500	30315	94815	
29	B	Programmer	8000-13500	1	23703.75	1	16125	7578.75	23703.75	
30	A	Workshop Suptd.	8000-13500	1	23703.75	1	16125	7578.75	23703.75	
31	B	Forman Instructor	6500-10500	4	74970	4	51000	23970	74970	
		Total		56	1387662	58	976238	458832	1435069	

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Sr. No.	Category	Post/ Designation	Scale of pay	Existing Posts		Proposed Post as per Rationalisation				Remarks
				Number of Posts	Monthly Pay at Middle of Scale+DP+DA (47%)	Number of Post	Monthly Pay at Middle of Scale	Number of Post	Monthly Pay at Middle of Scale+DP+DA (47%)	

Technical Supporting and Non Teaching Posts

32	C	W/Stop Instructors	5000-7850	11	15838.375	15	144562.5	1	9637.5	4529.625	14167.125	0	Abolished personnel to incumbent to be adjusted against the post of peon cum attendant
	C	Lab Attendants	2550-3200	11	69733.125	0	0	0	0	0	0	0	
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34	C	Lab Instructor Physics	5000-7850	0	0	1	9637.5	1	9637.5	4529.625	14167.125	0	
35	C	Lab Instructor Chemistry	5000-7850	0	0	1	9637.5	1	9637.5	4529.625	14167.125	0	
36	C	Lab Instructor English & Communication Lab	5000-7850	0	0	1	9637.5	1	9637.5	4529.625	14167.125	0	
37	C	Lab Instructor 6 courses for Laboratories.	5000-7850	0	0	12	115650	12	115650	54355.5	170095.5	0	
38	C	Lab Technicians	5000-7850	3	42501.375	0	0	0	0	0	0	0	0 Dying Cadre
39	C	Instrument Repairers	5000-7850	1	14167.125	0	0	0	0	0	0	0	0 Dying Cadre
40	C	Electrician	4000-5000	1	11025	1	7500	1	7500	3525	11025	0	
41	C	PTI	6500-10500	1	18742.5	1	12750	1	12750	5992.5	18742.5	0	
42	C	Librarian	5000-7850	1	14167.125	0	0	0	0	0	0	0	0 Dying Cadre
43	C	Jr. Librarian	5000-7850	0	0	1	9837.5	1	9837.5	4529.625	14167.125	0	
44	C	Lab. Assistant (General)	5000-7850	2	28334.25	0	0	0	0	0	0	0	0 Dying Cadre
45	C	Library Assistant	3050-4590	0	0	1	5730	1	5730	2693.1	8423.1	0	0 Dying Cadre
46	C	Compounder	3050-4590	1	8423.1	0	0	0	0	0	0	0	0 Dying Cadre
47	C	Major Mechanic - cum Driver	5000-7850	1	14167.125	0	0	0	0	0	0	0	0 Dying Cadre
48	C	Driver	4000-6000	2	22050	2	15000	2	15000	7050	22050	0	0 Dying Cadre
49	C	Mechanic/ Technician	5000-7850	1	14167.125	0	0	0	0	0	0	0	0 Dying Cadre
50	C	Jr. Programmer	5000-7850	0	0	1	9637.5	1	9637.5	4529.625	14167.125	0	
51	C	Section Officers	6500-9900+100 S.P.	0	0	1	12300	1	12300	5781	18081	0	
52	C	Dy. Supdts	5500-5000	1	15986.25	1	10875	1	10875	5111.25	15986.25	0	
53	C	Accounts Clerk	5000-7850	2	28334.25	0	0	0	0	0	0	0	0 Dying Cadre
54	C	Assistant cum Accountant	5000-7850	0	0	4	38550	4	38550	19118.5	56668.5	0	

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Be noted

Sr. No.	Category	Post / Designation	Scale of pay	Existing Posts			Proposed Post as per Rationalisation				Remarks
				Number of Posts	Monthly Pay at Middle of Scale+DP+DA (47%)	Number of Post	Monthly Pay at Middle of Scale	Number of Post	Monthly Pay at Middle of Scale+DP+DA (47%)		
55	C	Clerk/Typist	3050-4590	12	101077.2	0	0	0	0	0	0 Dying Cadre
56	C	Clerks Cum Typist / Data Entry Operator	3050-4590	0	0	8	45840	21544.2	67364.5	0	0 Dying Cadre
57	C	Steno Typist	3050-4590	1	8423.1	1	5730	2593.1	8423.1	0	0 Dying Cadre
58	C	Record Restorer	3050-4590	1	8423.1	0	0	0	0	0	
59	C	Accountant	5000-7650	1	14167.125	0	0	0	0	0	Dying Cadre personal to incumbent
60	D	Defini	2550-4000	1	7331.625	0	0	0	0	0	
61	D	Chromidhar	2550-3200	4	2357.5	0	0	0	0	0	Dying Cadre personal to incumbent
62	D	Weld	2550-3200	2	12578.75	0	0	0	0	0	Dying Cadre personal to incumbent
64	D	Sakalaramchari	2550-3200	2	12578.75	0	0	0	0	0	Dying Cadre personal to incumbent
65	D	Peon-cum-Attendants	2550-3200	0	0	12	51750	24322.5	75072.5	0	0 Absorbed / Dying Cadre
65	D	Peon/Lb. Boy/Welder/Man/Hammer	2550-3200	19	120448.125	0	0	0	0	0	
65	D	main/Workshop kua/Classroom Cleaner		83	776545.1	64	514425	241773.75	755204.75	2191773.875	
Total				139	2154305.725	122	1490562.5	702311.375	2191773.875		
Grand Total											

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Principal
 Vishal Toppa
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